

**Chief Executives' Group – North Yorkshire and York  
24 September 2015 at West Offices, York  
Minutes and action points**

1	Present and apologies	Action
	<p><b>Present:</b> Richard Flinton</p> <p>Tony Clark Keith Dawson</p> <p>Jim Dillon Mick Jewitt</p> <p>Tim Madgwick</p> <p>Wallace Sampson Steve Stewart Andy Wilson</p> <p>Janet Waggott Ian Young</p> <p>Paul Shevlin</p> <p><b>In attendance:</b> Alan Menzies Pete Dwyer James Farrar</p> <p>David Walmsley Alice Rowland Neil Irving Claire Lowery</p> <p><b>Apologies:</b> David Butterworth</p> <p>Jon Carling Nigel Hutchinson Phil Morton Mary Weastell</p>	<p>North Yorkshire County Council (chair) Richmondshire District Council Selby District Council (on behalf of Mary Weastell) Scarborough Borough Council Hambleton District Council (on behalf of Phil Morton) North Yorkshire Police (on behalf of Dave Jones) Harrogate Borough Council City of York Council North York Moors National Park Authority (also representing David Butterworth, Yorkshire Dales National Park Authority) Ryedale District Council North Yorkshire Fire and Rescue (on behalf of Nigel Hutchinson) Craven District Council</p> <p>East Riding Council North Yorkshire County Council York, North Yorkshire and East Riding LEP City of York Council City of York Council North Yorkshire County Council North Yorkshire County Council (secretariat)</p> <p>Yorkshire Dales National Park Authority North Yorkshire and York Forum North Yorkshire Fire and Rescue Hambleton District Council Selby District Council</p>
2	Minutes of last meeting – 18 June 2015 – and matters arising	Action
	<p>The minutes of the last meeting were agreed as a true record and there were no matters arising which were not on the agenda.</p>	
3	Further Education and Sixth Form College Area Reviews	Action
	<p>Pete Dwyer presented the nationally imposed review system for further</p>	

	<p>education. He highlighted that the reviews will:</p> <ul style="list-style-type: none"> <li>• assess the economic and educational needs of the area</li> <li>• be led by the LEP chair, FE or Sixth Form College Commissioner</li> <li>• the overall aim of the review is for there to be fewer larger institutions.</li> </ul> <p>There have been discussions about whether there should be a Leeds City Region review including with engagement with colleges. The general feedback was that colleges in our area would like to wait until the methodology was enhanced although Harrogate College would like to be close to the review and Askham Bryon has provision within West Yorkshire.</p> <p>Steve Stewart highlighted that at a Leeds City Region meeting it was said that it was likely that the reviews will be scheduled sequentially South Yorkshire, West Yorkshire, North Yorkshire/East Riding. This will then be followed by an overview which will enable travel to learn areas to be considered.</p> <p>Wallace Sampson highlighted the need to understand overlapping geographies areas. Paul Shevlin and Tony Clark supported this in relation to their areas. Pete Dwyer said there is a need to look at the impact over a number of geographies and thinks that this can be done.</p> <p>The inclusion of school sixth forms in the review was questioned. Peter Dwyer explained that there needs to be early discussions about what is in scope. It is likely that schools would not be included but there would be a discussion at the beginning and end of the process with schools.</p>	
<b>4</b>	<b>Multi-agency information sharing protocol</b>	<b>Action</b>
	<p>Neil Irving presented the paper on the development and roll-out of the Multi-Agency Information Sharing Protocol. The protocol has been developed to simplify and standardise data sharing processes between partners. It provides an overarching set of principles to follow.</p> <p>The agreement has been sent to the relevant officers in all partner organisations, some organisations have signed but there are some gaps. Neil Irving will circulate a note on the position regarding sign up and the date by which a reply is needed.</p> <p>Tim Madgwick highlighted that the protocol is a good product that is being used as best practice across the region. It is important to provide good leadership to ensure that staff work to these principles.</p>	NI
<b>5</b>	<b>Enabling closer working between the Emergency Services - consultation</b>	<b>Action</b>
	<p>Ian Young provided an update on the 'enabling closer working between the Emergency Services' consultation. The government believes that greater joint working can strengthen the emergency services and deliver significant savings and benefit for the public. The consultation closes on 23<sup>rd</sup> October.</p> <p>Locally the services are working closely to explore opportunities. However, there is an issue with the Ambulance Service which is not coterminous with other blue light services.</p>	

6	Refugees	Action
	<p>Neil Irving provided an update on the government's requests with regard to Syrian Refugees and Asylum Dispersal Scheme.; and discussions between local authorities about working together on these issues.</p> <p>The timescales as to when it would be known what numbers of Syrian Refugees would be coming to North Yorkshire was questioned. Neil Irving explained that there is unlikely to be anything before the end of October as there is a lack of information from the government. There also needs to be a mapping exercise to establish what provision might realistically be provided and where. Many parts of North Yorkshire may not be appropriate because of factors such as housing affordability, availability of school places, proximity to services such as post offices and public transport. It is worth noting, it is a planned process not an evacuation.</p> <p>Tony Clark highlighted that they had received a freedom of information request asking how many Syrian refugees has been settle in their area.</p> <p>Richard Flinton stated that the issue will be discussed at the leaders meeting on 2<sup>nd</sup> October. The briefing paper can be shared with members. There is a need to all work closely together.</p>	
7	Devolution	Action
	<p>Steve Stewart provided an update on devolution. As of 4<sup>th</sup> September four bids were submitted:</p> <ul style="list-style-type: none"> <li>• City of York, North Yorkshire and East Riding</li> <li>• Leeds City Region</li> <li>• Hull expression of interest for a Greater Yorkshire geography</li> <li>• Greater Yorkshire letter of interest by MPs and MEPs.</li> </ul> <p>Civil servants are engaging on the 'asks' in the bids. The Core Cities bids are being managed by the Treasury; others are being managed by CLG.</p> <p>The North Yorkshire, York and East Riding bid has many of the same asks as the Leeds City Region bid but has not as yet received as much agreement. It could also effectively work alongside a Leeds City Region that had a West Yorkshire footprint. It was agreed that the group would continue to work on this bid to provide business cases to achieve agreement to the 'asks'.</p> <p>It was agreed that the following people would facilitate the work in the following areas</p> <ul style="list-style-type: none"> <li>• Economic development – Jim Dillon</li> <li>• Governance (consider issues around mayor / combined authority and joint thinking) – Janet Waggott</li> <li>• Housing – Mary Weastell</li> <li>• Public service transformation – Richard Flinton</li> <li>• Rural growth and energy – Mary Weastell and Nigel Pearson</li> <li>• Transport – Alan Menzies</li> </ul> <p>A meeting will be convened; all other members of the group will be invited to the initial meeting.</p>	<p>JD</p> <p>JW MW RF MW / NP AM</p>

	<p>Paul Shevlin highlighted that it would be useful to learn from the work that has already been done in other areas particularly around governance. Steve Stewart will share what they are aware of, including the work they have done on the relationship between the mayor and combined authority.</p> <p>Andy Wilson put forward the National Parks view including expressing an interest in being involved in the spatial planning element and liaising with DEFRA. He also queried whether what he could share with his membership. Steve Stewart welcomed this input and explained that the bids are public documents and can be shared.</p> <p>The working groups should focus on asks, what is being put in, scoping of governance and management issues. The business plan document should be succinct and the produced by mid-October.</p> <p>David Walmsley will write to all the leads with suggestions for officers to work alongside them. He will also read across to the Leeds City Region bid.</p> <p>Steve Stewart asked for everyone to copy David Walmsley into everything.</p> <p>It was agreed to consider communications when meet next.</p>	<p>SS</p> <p>ALL</p> <p>DW</p> <p>ALL</p>
<b>11</b>	<b>Any other business</b>	<b>Action</b>
	There was none.	
<b>12</b>	<b>Date and time of next meeting</b>	<b>Action</b>
	Thursday 5 November 2015 at 2.30pm – County Hall, Northallerton	